

## HOST CHAPTER FORM

A chapter in good standing within the region may request to host a regional event. The Coordinator will solicit proposals from chapters and make a recommendation to the Event Planning Committee based on the following criteria. 1) the Chapter is participating in the Five Star program; 2) New and/or renewing chapter; 3) Geographical representation within the region. The chapter has not hosted a regional event within the previous year.

The Region has three events within the Region each year and they are:

Honors Institute    Fall: late August / Mid September

Leadership            Fall: mid-October to early November

Convention            Spring-three weeks prior to international convention

Honors and Leadership are Friday evening to Saturday events.

Convention is Saturday only.

To host a chapter must be able to secure a large auditorium type of facility for general sessions, breakout rooms, meal service, and have motels/hotels close by. A host chapter needs to fill out the form below and have the required signatures.

Name of Chapter:

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College:

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Address:

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Event Chapter wants to host:

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Signature of Chapter Officer

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Signature of Chapter Advisor

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Signature of College Officer

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Date:

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